

# „RI2integrate”

## Embeddedness of high quality research infrastructures in the Danube Region

### MINUTES

#### Kick-off event

9-10 March 2017

Szeged, Hungary

The RI2integrate is a programme supported by Interreg Danube. The main objective of the project is the priority research and development infrastructures that supports local embeddedness of the Danube Region Program was just started with the leadership of ELI-HU Nonprofit Ltd. and its 17 partner countries. The aim of the partner countries are to utilize the economic development of the region. Further goals were established during the project, like; to attract students, enterprises and the inhabitants to the laser center.

The Kick-off event, for RI2integrate – embeddedness of high quality research infrastructures in the Danube Region project took place on 9-10 March 2017, Szeged, Hungary. The programme of the event was built up on two pillars; one public day, one partner meetings & steering committee meeting.

On 9<sup>th</sup> March, 2017 the programme was started at 9:15 with registrations for the event. In addition to the project partners, several local people attended from different ages (from students to adults) attended the event.

### Day 1

9 <sup>th</sup> March – Public kick-off event		
Venue: Hunguest Hotel Forrás, Rotary II Meeting Room 16-24. Szent-Györgyi Albert utca, Szeged, 6726, Hungary		
9:15	Registration	
9:30	Welcome speech by the Municipality, (tbc)	
9:40	Welcome speech by ELI-HU	Dávid Bereczkei – ELI-ALPS
9:50	RI2integrate project presentation	Petra Szűcs – ELI-ALPS
10:30	<i>Coffee break</i>	
12:50	The economic background and innovation of environment of ELI-ALPS	Miklós Lukovics – University of Szeged
11:00	The Hungarian ELI site and its local embeddedness	Lóránt Lehrner – ELI-ALPS
13:00	Danube Transnational Programme	Niko Finka – JS-DTP

13.30	Lunch	
14:30-16:00	City visit in Szeged	ELI-ALPS
16:30-18:00	Visit to ELI sites	ELI-ALPS
19:00	Social event & dinner	

*Source: Agenda*

At 9:30 a short speech was held by Mr. Dávid Bereczkei, project manager of ELI-HU (lead-partner of the project). He welcomed the project partners and the guests of the event. He also thanked the guests their attention and wished a successful co-operation to the partners.

At 9:50 a representer of ELI-HU, Ms. Petra Szűcs held her presentation about the project. She gave a brief overview about it - everything that the partners and guests need to know: framework conditions, background, partnership of the countries, objectives, steps to achieve, main expected results and synergies with other projects.

1<sup>st</sup> photo: representer of ELI-HU



*Source: Own photo*

At 10:30 a short coffee break was held, where the partners had the opportunity to talk to each other and have some rest.

After the coffee break, at 11:00, Dr. Miklós Lukovics PhD. - Associate Professor of the University of Szeged- held his presentation, which was about the economic background and innovation

environment of the ELI-ALPS. Firstly, he showed the GDP per capita percentage of the EU average, than an analysis of the innovation environment of the South-East European Countries, and also highlighted the motivation of innovation processes. Moreover, the presentation was filled by diagrams too, which gave a nice visual view for datas. At the end of his performance, he presented the highlighted industries in Csongrád County and finished the PPT with the pyramidal model of regional competitiveness.

A presentation was held by Mr. Lóránt Lehrner, managing director of ELI-HU. He presented the actual situation of the Hungarian ELI site and its local embeddedness. He also told that they would like to integrate the inhabitants to ELI; not only to outsource the external works to SME's but to attract the curious people through a visitor center and to create jobs for talented graduates.

The last performance of the day was held by Mr. Niko Finka, Financial Officer of the Joint Secretariat, Danube Transnational Programme. He gave a brief description about the Danube Transnational Programme as a financing instrument and their mission.

At 13:30 the partners and the locals had a joint lunch where they could have professional talks about the project, and get to know each other a bit. Even a small rest could be implemented before the city tour.

Around 15:00, the PP's were transferred to the heart of Szeged to have a city visit. The guide was Ms. Petra Szűcs (ELI-HU). She showed the main attractions of Szeged and hold a short presentation each of it. For example: the theatre, the dome, the cathedral, the main square/street, bridges, etc. She also took the partners to the local ELI office, which was situated in the center of the city.

2<sup>nd</sup> picture: City visit



Source: Own photo

After the city tour, the partners were transported to the ELI site in Szeged, the main laser center (the capital of ELI-HU).

Mr. Dávid Bereczkei guided the tour and also told about the construction processes. He showed most of the rooms, offices and conference centers of the building. It was mostly furnished, though the building is not 100% ready yet. The visitors had the opportunity to see the laser testing chambers, too. It is located underground. The laser will deal with non-destructive material testing. The utilization rate of the laser is quite high, as they have testing orders till 2019 (although, there is no laser yet).

3<sup>rd</sup> Photograph: ELI-site visit



*Source: Own photo*

At the end of the tour, the participants were transferred back to the hotel, where they could have a dinner and a social event with different kind of games (quiz, singing traditional Hungarian songs). The participants were divided into 3 teams, and they had to solve the games together, via teamwork. The live music was provided by a local famous accordionist. The mood of the event was informal, whereas the participants could get closer to each other a bit.

## Day 2

### Friday, 10<sup>th</sup> March - Partner meeting

Venue: Hotel Forrás Szeged Address: H-6726, Szeged, Szent-Györgyi Albert u. 16-24.		
9:00	Presentations of partners (5 min per partner, pls. use the given template)	ALL PPs
10:00	Step-by-step project structure, Q&A	ELI-ALPS
10:45	WP 1 – Project management (organisational and financial matters), Q&A	ELI-ALPS
11:15	<i>Coffee break</i>	
11:45	WP 2 – Communication activities, Q&A	UM
12:15	WP 3 – Common methodology, Q&A	FHJ
12:45	Steering Committee meeting	ELI-ALPS
13:30	<i>Lunch</i>	

*Source: Agenda*

The second day – 10th March 2017- was started at 9:00 with the presentations of the partners. Each partner introduced their organization (region, short history, operation, scope of activities, their mission with this project). The presentations are available via Google Drive.

After the introduction of the partners, the lead-partner ELI-HU presented the step-by-step project structure at 10:00. The activities, goals and tasks of each partner were discussed, so that the project partners could get an overall view of the whole project.

At 10:45, the 1st work package – Project management- was discussed. The presenter of ELI-HU - Mr. Dávid Bereczkei- presented the organizational structure and financial matters of the project. He gave a short description of the individual role of the partners during this phase of the project, than summarized the financial background of this work package. At the end of his presentation, he answered some questions and wished a pleasant work to the partners.

#### **Planned partner meetings:**

- March, 2017 (kick-off meeting hosted by ELI-HU, in Szeged, Hungary)
- September, 2017 (hosted by MHTC, in Romania)
- May, 2018 (hosted by INOVAcija, in Croatia)
- October, 2018 (hosted by SIC, in Prague)
- July, 2019 (closing event in Budapest, Hungary)

A short coffee break was integrated to the programme at 11:15 to give some time for the partners to think about the before heard and in case any question may arise, that could be discussed with the lead partner in the following few hours.

After the short break, the representer of University of Maribor has held his presentation at 11:45. As they are the leader of work package 2 (communication activities), who else could give a better description from the activities than them? The presenter, Mr. Aleš Strmečki was speaking about the horizontal issues, as this is an essential element of a successful project implementation. He

also told about the communication elements (logos, posters, roll-ups) and the rules & regulations of the work package.

The last presentation of the day was held by Mr. Wolfgang Schabereiter from FH JOANNEUM – University of Applied Sciences. FHJ is the leader of work package 3: Common methodology. FHJ is one of Austria’s leading University of Applied Sciences. The presenter gave a brief description of their mission, and a methodology how they could reach and maintain this status. As their methodology is modelled on the best colleges and universities worldwide, the partners can be sure that their knowledge and best-practices will be shared during the project.

At 12:45, the Steering Committee meeting was held. The partners of each organization chose one person to represent their organization during these meetings. It is a kind of supervisory and controlling board during the implementation of the project.

1<sup>st</sup> table: Board of members- Steering Committee

Partner code	Partner name	Country	Appointed member for the Steering Committee
LP	ELI-ALPS	HU	Dávid Bereczkei
ERDF PP1	CTRIA	HU	Ákos Szépvölgyi
ERDF PP2	IFIN-HH	RO	Acad. Nicolae Victor Zamfir
ERDF PP3	IOP	CZ	Ales Hála
ERDF PP4	FHJ	AT	Wolfgang Schabereiter
ERDF PP5	INOVAcija	HR	Tihana Jurisic
ERDF PP6	UM	SVN	Aleš Strmečki
ERDF PP7	MHTC	RO	Dr.Mitica Dragusin
ERDF PP8	SIC	CZ	Eva Slovakova
IPA PP1	DAS	RS	Srđan Beljan

Source: Own table

The last programme of the day was the lunch. During lunch, the partners could discuss and share the ideas and remarks for the past 2 days. Also, they could have an informal chat, too.

### To-Do-List

	Tasks
<b>WP1- Project Management</b>	
D 1.1.1 Guidelines on technical and project steering procedures	LP will make the draft until the end of April
D 1.1.2 Management plan	LP will make the draft until the end of April
D 1.2.1 Financial monitoring system	LP will make the draft until the end of April
D 1.3.1 Quality management manual and action plan	LP will make the draft until the end of April

D 1.3.3 Internal evaluation questionnaires	LP will make the draft until the end of April
Next SC, partner and QM meeting	Date will be fixed until the end of March
<b>WP2 - Communication Activities</b>	
D 2.1.1 Project communication strategy	WP leader will make the first proposal until the end of April
D 2.3.1 Social network accounts with weekly updates	WP leader will make the following steps within 3 weeks
News on PP website	Please publish short news about involvement in RI2integrate project on your website until 30.3.2017 (unless you already did it in the past) – send printscreen to Ales
Posters	You have to publish poster in visible place in your institution (entrance, outside office etc.) – please email the photo to Ales until 30.3.2017
<b>WP3 - Structure development</b>	
D 3.1.1 Interest groups surveys	Methodology guide (draft) will be circulated by WP leader until 31st March
D 3.1.2 Stakeholder consultations	Methodology guide (draft) will be circulated by WP leader until 31st March
D 3.3.1 Reports on existing initiatives	Methodology guide (draft) will be circulated by WP leader until 31st March

Szeged, 20 March 2017

RI2integrate LP team